

**MINUTES**

**DAVIDSON COUNTY BOARD OF HEALTH**

**January 8, 2008  
12:30 p.m.**

**BOARD MEMBERS PRESENT**

Dr. Cathy Riggan  
Ms. Alice Gray  
Dr. Peter Rogaski  
Dr. Mark Hamrick  
Dr. Mark Davis  
Commissioner Don Truell  
Rev. Lamar Moore

**STAFF PRESENT**

Ms. Jackie Frank  
Glenyce Fulton  
Ms. Kim Frank  
Susan Odom

**VISITORS PRESENT**

None

**WELCOME, INTRODUCTIONS AND ANNOUNCEMENTS**

Mr. Long opened the meeting, established a quorum, welcomed everyone and introduced Glenyce Fulton and Susan Odom to the BOH.

Mr. Long stated that the first order of business was to elect a chair and vice chair for January 2008 and opened the floor for nominations.

**ELECTION OF CHAIR - 2008**

**MOTION**

Dr. Hamrick nominated Dr. Mark Davis for Board Chair.

Rev. Lamar Moore made the motion to close the nominations for Chair. Dr. Hamrick seconded and the motion was approved.

Mr. Long called for a vote on the nomination as submitted. Dr. Davis was unanimously approved by the Board for another term as Chair.

**ELECTION OF VICE CHAIR - 2008**

**MOTION**

Dr. Riggan nominated Dr. Peter Rogaski for Vice Chair.

Rev. Lamar Moore made the motion to close the nominations for Vice Chair. Dr. Hamrick seconded and the motion was approved.

Mr. Long called for a vote on the nomination as submitted. Dr. Rogaski was unanimously approved by the Board for another term as Vice-Chair.

**APPROVAL OF MEETING DATES - 2008**

Dr. Davis called the meeting to order and asked if there were any problems with the BOH dates for the year 2008.

## **MOTION**

Rev. Lamar Moore made the motion to accept the proposed BOH dates as scheduled. Commissioner Truell seconded and the motion was approved.

## **MEETING AGENDA and CONSENT AGENDA APPROVAL**

Dr. Davis stated that two items needed to be added to the meeting agenda under New Business as items “d” and “e”; Appointment of Committees and Medicaid Dental Rates.

Dr. Davis asked if there were any corrections to the November 6, 2007 minutes or other amendments to the agenda.

## **MOTION**

Commissioner Truell made the motion to approve the Consent Agenda and amended Meeting Agenda. Dr. Riggan seconded and the motion was approved.

## **HEALTH DIRECTOR'S REPORT**

- **Accreditation**-Happy to report that accreditation had come and gone and that the health department had done very well. We received 140 out of a 141 standards. Many thanks go to Commissioner Truell, Dr. Davis, Dr. Hamrick and Rev. Moore for their good interviews with the site visit team. The site visitors gave good comments about the Board and their knowledge of the health department. One standard they marked us on was the smoking policy because the Board did not go the maximum allowed under law 50 ft. in the smoking policy. Dr. Davis is planning to attend the formal award presentation at the Commissioner's meeting January 22<sup>nd</sup>. Any Board member that would like to go the presentation is welcome. Accreditation staff from Raleigh are coming down to give us a plaque at that time.
- **Retirees**-Two employees retired after December 2007, Gary Easter, Soil Scientist retired after 24 years and Doris Myers, switchboard operator retired after 14 years.
- **Project for SEPLI**-Have been accepted into the South East Public Leadership Institute. Went to the class back in December and will be attending the next class in Nashville Tennessee in May. As part of the course I am required to develop a community public health project. Staff had a few suggestions but would like comments or suggestions from the Board that would be relevant and useful on a project that could be implemented or applicable here community wise and health related.
- **Pharmacist BOH Member**-Amy Greeson's three year term will expire in February. Ms. Greeson is willing to continue serving but feels bad about not being able to attend the meetings very often and would like for us to look for another pharmacist. Need suggestions for names of licensed pharmacist and are residents of Davidson County. Ms. Gray volunteered to get a couple of names from the hospital pharmacy.
- **Dentist**-New dentist Tamika Alford working at the dental clinic. She is working 2 ½ days a week, Monday, Thursday and ½ day on Friday. We had some initial problems with the transition of a new dentist coming into the clinic but believe those problems have been resolved. *Ms. Frank said that Dr. Alford is seeing probably 12 to 16 children a day and is willing to see very young children as they have teeth to erupt.* We have essentially a full time dental clinic at this time. Contacted the office of Rural Health and Dr. Alford is eligible for the loan repayment program as a health department dentist through the State program but is not eligible for the Federal program.
- **Asthma Grant**-We received an asthma grant through Asthma Coalition for \$15,000. The Coalition is setting up the flag program at the schools for teachers and parents that will show the daily air quality. The grant will

also support the “coaches clip board” which will provides clipboards to coaches with asthma warning signs and information laminated into the clip board. The Asthma Coalition is also promoting smoke free restaurants.

- **Marketing Committee**-The Child Fatality/Protection Team reviews child deaths in the County. Our SIDS death rate in 2005 was one of the highest in the State with many of these being in the Hispanic population. We have many Hispanic clients sitting in the lobby for prenatal clinic. We show health related video loops on the DVD player in the lobby and had ran Spanish versions. When we ran video’s in Spanish we received a significant number of complaints from non Spanish speaking people resenting having to look at the video. It has been brought up in Management Team, at least regarding SIDS, that on the days where there are large numbers of Spanish speaking prenatal clients to show SIDS videos in Spanish in an effort to educate this population about the causes of SIDS. *Dr. Davis wanted to know if we didn’t have a separate room to put Spanish speaking clients in to watch the video tape. Dr. Rogaski stated that separating these clients could be a violation. Dr. Riggan asked why we can’t have two monitors, one playing in Spanish and one in English. Mr. Long stated that the room was too small for both to be played at the same time. Ms. Frank replied that the videos were 14 minutes long and could be played back to back in Spanish and then in English which will take 28 minutes and hopefully that patients weren’t waiting that long to hear both tapes all the way through from one audience or the other. When we started the Spanish videos, the complaints started immediately. Ms. Frank stated the Spanish population has the tenancy to bundle their babies tightly or co-sleep, causing SIDS deaths. Mr. Long wanted the Board to know of the concerns/complaints and that the Marketing Committee would try to adjust the videos to the days they have a heavy clinic for Hispanics.*

### **OLD BUSINESS**

**Accreditation**-Dr. Davis wanted to “thank” Mr. Long from the Board for all he had done for the accreditation. Mr. Long responded by saying all the credit should go to Barbara Jones, the Management team, that got their information together for Barbara plus the health department staff.

### **NEW BUSINESS**

Dr. Davis stated that there were two letters in the BOH packets requesting funds, one for nursing training and one for diabetic supplies.

#### ***Request for Home Health Proceeds-Nursing Training***

Susan Odom, Nursing Continuing Education Committee Chairperson stated the letter included in the packet was should be self-explanatory. Ms. Odom stated they had always done continuing education with the nurses but there was a new law that, when nurses submit their license every two years for renewal, they show proof of continuing education. Ms. Odom said they had always had classes for the nurses but because of the new requirement the nursing in service committee would like to request \$1000.00 to procure speakers and other presenters at the health department that are recognized as providers of continued education for nurses in North Carolina.

#### ***Request for Home Health Proceeds-Diabetic Supplies***

Glenyce Fulton presented a request to provide Home Health Proceeds for Diabetic Supplies for the uninsured. Dr. Davis stated that he and Mr. Long had discussed the possibility of getting diabetic monitors free. Glenyce Fulton responded that you can still get monitors free but the issue with those free ones is that the strips are very expensive and the letter requesting funds is to assist with these supplies.

### **MOTION**

Rev. Moore made the motion to grant the letter requests for the nursing training and diabetic supplies for diabetic classes. Dr. Riggan seconded and the motion was approved.

***Eligibility Policy Revisions***

Kim Frank stated the program eligibility and the prenatal clinic eligibility and fee policy that were included in the BOH’s packet highlighted in green is not a real change in either of the policies but rather a clarification that staff had asked to insert to help them better understand and consistently implement the policies. Ms. Frank stated that there still are some questions where a client comes in and declares they have no income and they are living off of savings, how you document. Ms. Frank stated that what staff continually do, is ask the clients repeatedly what their income is and how they are living because there is only a short time that you can live off savings. At some point we will have to bring it back in for consideration and discuss with the health director. Ms. Frank stated that the language has been reviewed by staff and does clarify but there will be situations that you can’t write out in a policy or procedure to answer every time, and it will have to be taken case by case.

**MOTION**

Rev. Moore made the motion to approve the Eligibility Policy Revisions. Dr. Riggan seconded and the motion was approved.

***Appointment of Committees***

Mr. Long stated we have By-Laws, Budget, Evaluation for Mr. Long, Environmental Health, and General Health Services.

**MOTION**

Dr. Riggan made the motion to approve the BOH committees listed below for 2008. Dr. Rogaski seconded and the motion was approved.

<u><b>Budget</b></u>	<u><b>By Laws</b></u>	<u><b>Evaluation</b></u>	<u><b>EH</b></u>	<u><b>General Services</b></u>
Dr. Mark Davis	Dr. Cathy Riggan	Dr. Mark Davis	Ms. Alice Gray	Dr. Cathy Riggan
Com. Don Truell	Dr. Peter Rogaski	Mr. Corey Buggs	Dr. Mark Hamrick	Rev. Lamar Moore
Dr. Peter Rogaski		Dr. Peter Rogaski	Mr. Keith Raulston	Ms. Alice Gray
Mr. Corey Buggs		Com. Don Truell		
		Dr. Mark Hamrick		

***Dental Rates***

Ms. Frank stated the Medicaid rates came out after the BOH package was mailed. Ms. Frank stated that Medicaid went above what our Medicaid rates were in 2007 which is typically one of the criteria we use to set our rates. Mrs. Frank stated that if you charge below Medicaid rates they are going to reimburse you at that charge. Ms. Frank stated most of our dental clients are Medicaid or Health Choice and that we have very few self pay patients. Ms. Frank would like the Board’s approval to charge the high lighted increased dental rates.

**MOTION**

Dr. Cathy Riggan made the motion to approve the new dental rates. Dr. Rogaski seconded and the motion was approved.

**PUBLIC COMMENT**

None

**FUTURE BOARD MEETING DATES**

Next Board of Health will meet Tuesday, March 4th, 2008 at 12:30

Mr. Long stated that the next BOH meeting would be the budget meeting and the budget committee will need to meet the week before the BOH meeting to review the budget. Mr. Long said the budget has to be submitted to County office March 6<sup>th</sup>.

**MEETING ADJOURNED**

Respectfully submitted,

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**L. Layton Long, R.S., M.S.A.**  
**Secretary to the Board**

This is a true and accurate copy of the January 8<sup>th</sup>, Board of Health Minutes.

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**Dr. Mark Davis, Chair**