

MINUTES

DAVIDSON COUNTY BOARD OF HEALTH

**January 05, 2010
12:30 P. M.**

BOARD MEMBERS PRESENT

Ms. Alice Gray
Mr. Rod Kcuik
Dr. Mark Davis
Commissioner Don Truell
Dr. Mark Hamrick
Rev. Lamar Moore
Mr. Corey Buggs
Mr. Keith Raulston

STAFF PRESENT

Ms. Jackie Frank
Ms. Kim Frank
Ms. Barbara Jones
Ms. Inge Leonard
Kevin Swilley

VISITORS PRESENT

Asst. County Attorney Mike Newby

WELCOME, INTRODUCTIONS AND ANNOUNCEMENTS

Mr. Long stated that in accordance with the Board By-Laws he is to preside over the first Board meeting of the year until a new chair is elected. Mr. Long opened the floor for nominations of the 2010 chairman.

NOMINATIONS

Reverend Moore nominated that Dr. Davis continue as Board Chair. Commissioner Truell seconded the nomination.

MOTION

Reverend Moore made the motion to close the nominations for Board Chair. Ron Kcuik seconded and the motion was approved.

NOMINATIONS

Dr. Davis opened the floor for nomination of Board Vice-Chair

NOMINATIONS

Commissioner Truell nominated Dr. Rogaski as Vice Chair. Keith Raulston seconded the nomination.

MOTION

Reverend Moore made the motion to close the nominations. Ron Kcuik seconded and the motion was approved.

CONSENT AGENDA

Dr. Davis asked if there were any additions/corrections to the November 03, 2009 minutes or January 05, 2010 agenda.

Dr. Davis stated he noted that the word “insensitive”, used in the minutes under rabies, was a typographical error and needed to be changed to “incentive”.

MOTION

Rev. Lamar Moore made the motion to approve the agenda and amended minutes. Alice Gray seconded and the motion was approved.

HEALTH DIRECTOR'S REPORT

- **Flu Vaccine**-Around 3600 H1N1 doses of vaccine given by the health department to date. Normally we order 2500 doses of seasonal vaccine each year. This is in addition to the 7,200 doses of State supplied vaccine given in the schools. H1N1 planning money received from the state is about \$70,000. We received another \$300,000 for implementation of H1N1 activities. We are not likely to come close to spending this amount of money unless things change significantly. We are using these funds to get additional staffing through the Health Alliance which is a temp agency of the Health Director's Association. Currently we have 3 office support positions through the agency for making appointments and paper work and 2 nurses to give flu shots. There has been an average of 50 people a day getting the vaccinations through appointments. Typically we do the appointment based clinics but are currently planning walk-in clinics for January 14th and 25th at two County schools and the community college.
- **Dentist**-Contracting now with a locum tenens agency for one dentist. His first day will be this Friday and is coming from Montgomery County. He will be working the Fridays of this month on a 30-day trial.
- **No Smoking Bill**-Effective January 2nd. I have been working with the State in coordinating training as a local health director representative for the Association. It has gone as smoothly as could be expected at this point. The State has put out a 1-800 number and web-site (smokefree.nc.gov) for the public to register complaints when they see a restaurant not complying. We will not get our first complaint report until Monday.
- **Thomasville Health Department Location**-Nothing new to report on the relocation in Thomasville. Dwayne Childress is still in the process of looking for a new site.
- **Lab Technician Position**-Currently we are going back to the Health Alliance to help fill this position. This is a critical pivotal position within the clinic where all reports have to be documented correctly in order to assure patient care and prevent liability issues for the department.
- **Retirement**-Vickie Yountz, management support medical records clerk retired December the 31st. Vickie had been with the health department a long time and did a very good job
- **HIS**-Was supposed to be implemented about 1 year ago but program is still in flux. There is concern it will not meet meaningful use criteria for medical records as required by federal law by 2011. If meaningful use is not met, providers lose the opportunity of incentive payments for Medicare/Medicaid reimbursements.
- **Davidson Works**-Is moving to the Davidson Academy building and we will be moving the WIC division into that area which will provide much more area for those staff as well as creating much needed room upstairs. Will probably get with the Office of Rural Health architect to help advise us with re-organizing offices
- **Management Academy**-A stakeholders meeting was held here Monday, December 7th to discuss the recommendation of the Management Academy Team to move Davidson Medical Ministries

toward becoming a Federally Qualified Health Clinic (FQHC) which would put them in a better position to expand hours, hire physicians, and other full time staff to expand access to care. FQHC representatives from Gaston and Wake Counties were here to respond to questions from those attending the meeting. The recommendation of the Management Academy team was for DMM to align itself with an existing FQHC. The group attending the meeting agreed that this would be the best way to go for Davidson Medical Ministries. The probability of DMM getting awarded the federal FQHC grant would be less likely unless they align with an established FQHC that has proven itself over the years. January of 2011 is when we should see things really moving.

- **WIC-New Food Package** transition changing what people get out of their WIC program has been completed
- **Immunizations**-Handout given on information changes in the NC immunization program for local health departments because of budget cuts on vaccines. This means we will have to purchase TDAP for college students. About 4 million dollars has been pulled from the statewide immunization program. Ms. Frank stated it was a big deal for college students and that we have also been trying to promote pertussis for older adults because Whooping Cough is on the rise we were trying to involve the older adults in taking TDAP for their tetanus booster to prevent them from giving whooping cough to babies. Ms Frank said we no longer will be able to give TDAP to adults which will be a public health issue but the State will still provide the tetanus booster.
- **State Budget**-About 4 weeks ago was told that the state is “scraping the concrete” in terms of the public health budget. We do not know what that means at this point for the local health departments. This year we did lose our health check coordinator position that worked with Medicaid children due to cuts. The Division of Medicaid Assistance could have funded this person this year but we had a vacancy at the health department and the person in the Health Check position elected to move into the more stable position. Health Check Services will be provided by one person for Iredell and Davidson County.
- **Strategic Plan Report**-Barbara Jones reported that we had a Strategic Planning session in August and were waiting on the presenter to get back to us with more information but we did not get the information back until December. Ms. Jones said at that point, we decided to go back and update the plan we already had, continue to work on some things, and delete others that we could not complete. Ms. Jones stated that the Community Health Assessment is due January 31st, plus there will be a major review of the Strategic Plan in July or August.

OLD BUSINESS

None

NEW BUSINESS

Dr. Davis asked if the meeting dates for the Board of Health in 2010 were okay for all the Board members.

MOTION

Corey Buggs made the motion to approve the Board of Health meeting dates for 2010. Dr. Mark Hamrick seconded and the motion was approve.

Dr. Davis asked Mr. Long to list all the Board of Health committees and who served on those committees in 2009. Dr. Davis asked if those Board members would be willing to continue to serve on the same committees for 2010 and listed below.

MOTION

Reverend Lamar Moore made the motion to keep the same people on the committees. Corey Buggs seconded and the motion was approved

Sub Committee Members for 2010

<u>Budget</u>	<u>By Laws</u>	<u>Evaluation</u>	<u>EH</u>	<u>General Services</u>
Dr. Mark Davis	Dr. Cathy Riggan	Dr. Mark Davis	Ms. Alice Gray	Dr. Cathy Riggan
Com. Don Truell	Dr. Peter Rogaski	Mr. Corey Buggs	Dr. Mark Hamrick	Rev. Lamar Moore
Dr. Peter Rogaski		Dr. Peter Rogaski	Mr. Keith Raulston	Ms. Alice Gray
Mr. Corey Buggs		Com. Don Truell	Mr. Rod Kcuik	Ms. Kim Smith

By-Laws Revisions – Barbara Jones

Barbara Jones reported that the By-Laws in place needed some tweaking before the next accreditation. Ms. Jones stated that the sub-committee (Dr. Riggan, Peter Rogaski) needed to meet and work on including everything for the operating procedures in the By-Laws and presented for the Board of Health’s review in the March meeting.

Billing Policy Revision –Kim Frank, Ingebord Leonard, Mike Newby

Ms. Leonard said the highlighted changes in the policy were revisions made in review with Assistant County Attorney Mike Newby. Ms. Leonard stated that debts of clients that have not made an effort to make payments per a payment agreement they have signed and/or have not made any payment for at least 90 days and have an outstanding balance of \$100.00 cannot be put on the Setoff Debt Collection program. Ms. Leonard stated that the policy revision requires that at the end of the third quarter of each fiscal year a list of delinquent accounts will be given to Mr. Long for review which will then be forwarded to the County Attorney for legal actions to collect the money.

Ms. Leonard stated the word “Seal” was added to the payment agreement upon Mr. Newby’s advice. She stated that this addition allows the opportunity to pursue the debt for 10 years. *Mr. Newby stated what you are doing is putting the County in the best position it can be with collection of very small debts of the County’s money. Mr. Long stated that this policy establishes criteria that which prevent arbitrary selection of debtors to pursue.*

MOTION

Reverend Moore made the motion to adopt the revisions to the Billing and Bad Debt Policy. Keith Raulston seconded and the motion was approved.

New Website Presentation

Kevin Swilley, internal IT staff, developed a health department website with County IT Directors Joel Hartley’s approval. Mr. Swilley presented the website that will be used to provide information about health department programs and make it more easily accessible for the general public/staff. *Mr. Long stated this website program will be tweaked some more through the end of this month and hopefully will be up and going by February. He said it will be an on-going project and has asked the vision managers to meet with Kevin on a monthly basis to look at the information/sites to make modifications if needed.* Mr. Swilley stated that the health department would have to buy a name for the website, and then pay for hosting \$10 to \$15

dollars a month on a yearly basis. Mr. Swilley said the name would be a simple DCHD; all you would have to do is type it in on Google and our site would come up.

PUBLIC COMMENT

None

FUTURE BOARD MEETING DATES

Next Board of Health will meet Tuesday, March 2nd, 2010.

MEETING ADJOURNED

Respectfully submitted,

L. Layton Long, R.E.H.S., M.S.A.
Secretary to the Board

This is a true and accurate copy of the January 5th 2010, Board of Health Minutes.

Dr. Mark Davis, Chair