

Davidson County Board of Health Meeting
January 9, 2018
Minutes

Board of Health Present

Ms. Rebecca Daley, Chair
Mr. Tobin Shepherd, Vice-Chair
Commissioner Don Truell
Ms. Jana Andrews
Dr. Roy “Doug” Cope
Dr. Rick Gilliam
Dr. Michael Lanning
Ms. Rebecca Simmons
Mr. Dale Swicegood
Ms. Tammy Troublefield
Dr. David “Rob” Williams

Staff Present

Janie Ange
Darren Cecil
Mary Lou Collett
Jen Hames
Lillian Koontz
Christy Sink
Nancy Stout
Janna Walker

Visitors Present

Mike Newby, Assistant County Attorney
Susan Bryant, DCCC
Shannon Hawkins, DCCC
Linda Gosselin, Café 35
Mark Gosselin, Café 35

Welcome- Ms. Lillian Koontz

Ms. Koontz called the meeting to order, established a quorum and welcomed everyone to the January 9, 2018 Board of Health meeting.

Meeting Agenda- Ms. Lillian Koontz

Ms. Koontz requested a motion to approve the January 9, 2018 agenda.

MOTION

Mr. Shepherd made a motion to approve the January 9, 2018 agenda. Ms. Troublefield seconded the motion, and the motion was approved without dissent.

Public Comment

None

Consent Agenda- Ms. Lillian Koontz

Ms. Koontz requested a motion to approve the Consent Agenda, November 7, 2017 minutes, November 7, 2017 Evaluation Subcommittee, November 7, 2017 Closed Session minutes, and the Financial Report.

MOTION

Commissioner Truell made a motion to approve the Consent Agenda, November 7, 2017 minutes, November 7, 2017 Evaluation Subcommittee, November 7, 2017 Closed Session minutes, and the Financial Report. Dr. Lanning seconded the motion, and the motion was approved without dissent.

Health Director’s Report – Ms. Lillian Koontz

In addition to the report in your packet, Ms. Koontz shared:

- I have sent a letter to the Health Information Exchange (HIE) expressing our concerns the conflict with federal guidelines for patient privacy with the North Carolina HIE. I have requested a response in writing and have not heard back from them. I shared the letter with other Health Directors and Danny Staley, Director of the Division of Public Health. I will update the Board when I receive a response.
- Effective December 10, 2017 Darren Cecil’s job title changed to Environmental Health Director.
- Mary Lou Collett will go on FMLA beginning January 10, 2018.
- Jen Hames is working on an application to CDC, for a 2-year fellow for our department.
- Management team is exploring relocation of staff smoking area.

Old Business

Medicaid Transformation- Ms. Lillian Koontz

- Janie attended a one-day conference in Greensboro where several companies vying for Medicaid services in North Carolina presented. Not all companies attended, and all will not be guaranteed a contract. The presentation gave Health Departments the opportunity to learn more about the contracts and services. Until the RFP comes out in February, we all are still trying to grasp what and how this will shake out.

New Business

Election of Chair and Vice-Chair –Ms. Lillian Koontz

- Ms. Koontz opened the floor for nominations for Chair of the Davidson County Board of Health. Mr. Shepherd nominated Ms. Daley, Ms. Andrews seconded the nomination. There were no other nominations.
- Ms. Koontz opened the floor for nominations for Vice-Chair of the Davidson County Board of Health. Dr. Lanning nominated Mr. Shepherd. Ms. Simmons seconded the nomination. There were no other nominations.
- Ms. Daley and Mr. Shepherd were elected 2018 Chair and Vice-Chair of Board of Health.

Appointment of Board Members to Committees- Ms. Rebecca Daley

- A list of the 2017 Subcommittee located in the packet. Ms. Daley asked if anyone would like to change Sub Committees. Ms. Simmons requested to be removed from the Environmental Health Sub Committee due to potential conflict of interest. Ms. Andrews offered to switch to the Environmental Health Sub Committee and Ms. Simmons moved to the Budget Sub Committee.
- No other changes were requested.

Review of Appointment Terms and Expirations – Ms. Rebecca Daley

- In May 2018 Dr. Cope, Ms. Simmons, and Mr. Swicegood will be up for reappointment.
- Ms. Koontz will be reaching out to members regarding continuing to serve.

Review of Board of Health Meeting Schedule for 2018 – Ms. Rebecca Daley

- Proposed to move the July 3, 2018 meeting to July 10, 2018. Ms. Daley asked if anyone would like to move the September 4th meeting date (day after Labor Day), and the November 6th meeting date (Election Day).
- The Board discussed moving to July 10, 2018 and elected not to move September and November.

Ms. Daley requested a motion to approve the Board of Health Meeting Schedule for 2018 as it was proposed.

MOTION

Dr. Cope made a motion to approve the Board of Health Meeting Schedule for 2018 as proposed. Ms. Andrews seconded the motion, and the motion was approved without dissent.

Menu Labeling Initiative – Ms. Susan Bryant and Ms. Shannon Hawkins

- Ms. Bryant and Ms. Hawkins presented a PowerPoint presentation on Menu Labeling- Targeting the Obesity Epidemic.
- For this project, they collaborated with Café 35 owners Mark and Linda Gosselin. They spent hours analyzing recipes so Café 35 may highlight healthier menu options.
- A longer-term evaluation plan will be for Davidson County Health Department to collect additional feedback from Café 35 restaurant owners and patrons for future recommendations to continue the initiative.
- The intended outcome for menu labeling is that it will be accepted by Davidson County restaurant owners, resident and implemented throughout locally owned non-chain restaurants in the county.

- Ms. Gosselin shared her appreciation and excitement. Café 35 will be printing a separate menu with items.

State of the County Health Report and 2018 Community Health Assessment – Ms. Jen Hames

- The Davidson County Health Department completes a community health assessment every 3 years; we collaborate with both hospitals on it. 2018 is a community health assessment year. Ms. Hames will be attending a conference in Raleigh January 10th - January 12th to learn about the new changes to the community health assessment.
- In the years that the Health Department does not have to do the community health assessment; a State of the County Health Report (handout) is completed.
- State of the County Health Report is designed to give an update on statistics, give an update on the focus areas selected, and highlight what has been done in the past year to address those focus areas, and anything new in your county you would like to share.
- DCHD is partnering with Davidson County Schools to include healthy food choices at booster concessions. December 2017 participating locations began selling goldfish, animal crackers, pretzels and almonds at concessions. We are continuing to track sales; pending food sales they will continue to offer these healthier food choices.
- DCSPAN hosted two take back medication events, one in Thomasville and one in Lexington. This was an opportunity for the public to bring in unused, unneeded, unwanted, outdated medications. This allowed the public to turn over medications they had in the home so they were not a source of drugs for others. Thank you Ms. Andrews for your help with these two events. Ms. Andrews served as pharmacist at each event and she was able to look at the pills and identify them. 70 pounds of pills were collected between the two events.

Ms. Hames requested a motion to approve the State of the County Health Report.

MOTION

Mr. Shepherd made a motion to approve the State of the County Health report. Ms. Simmons seconded the motion, and the motion was approved without dissent.

Recreational Water Facilities – Ms. Lillian Koontz and Mr. Darren Cecil

Davidson County, borrowing efforts in neighboring counties would like to explore recreational water quality standards to protect our citizens.

DISCUSSION

Board of Health asked how many recreational water facilities we have in Davidson County to understand if rules are needed, who it would impact?

Ms. Koontz shared currently one, but there may be more.

Ms. Koontz also shared that the Health Department already regulates public swimming pools, and rules would apply only to public facilities that are charging admission with use of the water recreationally.

Ms. Daley requested a motion for the Environmental Health Subcommittee to meet and discuss need/ feasibility of local Board of Health rules regarding recreational water.

MOTION

Mr. Shepherd made a motion to approve Environmental Health Subcommittee to meet and discuss need/feasibility of local Board of Health rules regarding recreational water. Dr. Gilliam seconded, and the motion was approved without dissent.

Syringe Exchange – Ms. Lillian Koontz

- Syringe Exchange became legal in the state of North Carolina July 2016.
- This program is an opportunity for any agency to allow people to bring in dirty needles and exchange them with clean ones.
- Provisions of Syringe Exchange is that educational materials be passed out. Materials include: overdose information, HIV/AIDS, viral hepatitis, drug abuse, treatment for mental illness, treatment referrals, treatment for substance abuse, including referral for medication assisted treatment (MAT).
- The Health Department should be involved to help reduce transmission of communicable diseases, provide education material regarding the spread of communicable diseases, and testing clients.
- Jen and I met with the Positive Wellness Alliance. They are willing to do a Syringe Exchange program at their facility. They do not have the resources to do it alone. For the 2018-2019 budget, I will present to Commissioners adding a Social Worker position as a Health Department employee. The Social Worker will spend some of his/her time at the Positive Wellness Alliance, other times working on opioid workgroups, work on understanding local recourses, and spread the word on prevention of communicable diseases.
- The Syringe Exchange Program (SEP) requires local Law Enforcement buy in. I have spoken with Chief Sink in Lexington and Major Rummage; they think it is a great idea. Sheriff Grice and Major Whitman with Davidson County Sheriff's Department also support the idea. Law Enforcement believes it could reduce the crime rate here in Davidson County.

DISCUSSION

Board of Health discussed why SEPs are important and requested data on current programs.

Board of Health also discussed which should come first- funding or resources for the position.

Ms. Koontz shared a portion of the job description of new Social Worker will include seeking funding for the program.

Ms. Koontz requested a motion to approve an investigation of the Syringe Exchange Program and staffing.

MOTION

Dr. Williams made a motion for investigating the Syringe Exchange Program and staffing. Ms. Andrews seconded, and the motion was approved without dissent.

Destruction of Records Report -Nancy Stout

- The state is working on revising the record retention schedule, was originally done in 2007 and had made three amendments since then, but looking into total revision.

Policy Review and Approval – Nancy Stout

- No revisions were made to the 100.10 Tobacco Free Policy and 100.78 Visit Verification Notes Policy.

Ms. Daley requested a motion to approve the 100.10 Tobacco Free Policy and 100.78 Visit Verification Notes Policy.

MOTION

Dr. Cope made a motion to approve 100.10 Tobacco Free Policy and 100.78 Visit Verification Notes Policy. Dr. Williams seconded, and the motion was approved without dissent.

Health Director Personal Development Plan – Ms. Lillian Koontz

- A few highlights to the included plan would like to cultivate individual talents with staff, attend a Public Executive Leadership Academy at UNC for 2 weeks, and to continue to practice effective speaking.

Ms. Daley asked for a motion to go in to closed session, pursuant to N.C. G.S. 143-318.11 (a) (1) regarding protected client information.

MOTION

Mr. Shepherd made a motion to go in to closed session, pursuant to N.C. G.S. 143-318.11 (a) (1) regarding protected client information. Ms. Andrews seconded, and the motion was approved without dissent.

MOTION

Dr. Lanning made a motion to return to open session. Mr. Shepherd seconded, and the motion was approved without dissent.

Open Session

Ms. Daley reported that during closed session pursuant to N.C. G.S. 143-318.11 (a) (1) the board discussed follow up for an ongoing client issue regarding payment to local providers. No other items were discussed during closed session.

Board Meeting dates

The Board of Health will meet next on March 6, 2018 at the Davidson County Health Department.

Meeting Adjourned

Mr. Shepherd made the motion to adjourn. Ms. Andrews seconded, and the motion was approved without dissent.

Respectfully submitted,

Ms. Lillian Koontz, MPA, REHS
Secretary to the Board

This is true, accurate copy of the January 9, 2018 Board of Health Minutes.

Ms. Rebecca Daley, RN
Chair to the Board

