

MINUTES

DAVIDSON COUNTY BOARD OF HEALTH

July 10, 2007

BOARD MEMBERS PRESENT

Dr. Mark Davis
Mr. Don Truell, Commissioner
Mr. Corey Buggs
Mr. Keith Raulston
Ms. Tammy Hedrick
Rev. Lamar Moore
Ms. Alice Gray
Dr. Cathy Riggan
Dr. Peter Rogaski

STAFF PRESENT

Ms. Jackie Frank
Ms. Kim Frank
Ms. Barbara Jones
Mr. Darren Cecil

VISITORS PRESENT

Amanda Beasley

Dr. Davis, Chairman, established the presence of a quorum and called the Tuesday, July 10, 2007 Board of Health meeting to order and asked if there were any corrections to the May 01st, 2007 minutes.

CONSENT AGENDA

MOTION

Dr. Peter Rogaski made the motion to approve the May 10th, 2007 consent agenda. Ms. Tammy Hedrick seconded and the motion was approved.

Kim Frank introduced Amanda Beasley, Nurse Practitioner hired through the appropriated money from the home health proceeds to outpost at Davidson Medical Ministries. Amanda started her job on Monday, July 9th. Mrs. Frank also stated how happy Sandi Motley of Davidson Medical Ministries was to have Amanda for 35 hours a week especially since the ministry had lost their full-time provider. (*Dr. Rogaski wanted to know if Amanda would be at the Lexington location and Kim answered by saying no, she would be at both Thomasville and Lexington.*)

HEALTH DIRECTOR'S REPORT

- **Davidson Water Update** – West Davidson High School water has been cleared for use. Apparently changes in water chemistry made by Davidson Water Inc. have reduced leaching of lead. The health department gave out about 550 sample water bottles to the general public deemed “at risk” (pregnant women and families with small children at home). Out of 296 samples tested by the lab, only 9 had above acceptable limits and ranged anywhere from 16ppb to 73ppb. The limit for drinking water is 15ppb. The above limit rate was around 3% which is considered acceptable by EPA standards. The samples tested were taken from first drawn water that had been sitting in pipes and fixtures for at least six hours. Staff advised residents whose samples exceeded the limit on best practices for flushing water through their plumbing prior to drinking. As a result of Davidson’s water problems and others in NC, the state toxicologist is in the process of asking these water systems to submit a two page summary report of what they did and changes they made. A forum will be scheduled in Raleigh to discuss the report which hopefully will provide “best practice” information for other water systems.
- **Pandemic Flu Plan**-Completed and approved. Received a letter on how well done our plan was and that it was a good example of community partners and other agencies working together. Also, attended a meeting earlier today to begin working on the Thomasville school system plan. The other two school systems are working on their plan as well. Keith Raulston’s wife is steering the effort to get Thomasville’s school plan in place.

- **PHEPC(Public Health Emergency Preparedness Coordinator) Position**-It was mentioned during the budget process that the Emergency Preparedness Coordinator's position would probably change. At the beginning of this fiscal year, because of federal funding cuts, we could no longer support the PHEPC as full time. As a result the PHEPC position was moved into the communicable disease section and remaining federal funding was allocated toward the PHEPC salary and others in that section doing preparedness work.
- **SNS Plan**- The review of the SNS plan didn't go as well as the Pandemic Flu Plan because of the lack of guidance and short time frame we had to complete the plan. We did not get a good report back, but neither did any other health departments in the State. A guidance document will be sent out to the health department of what the state expects in completing a revised plan.
- **Budget**- Budget for FY 07 ended well. The department reverted funds back to the County similar to what we did last year. The BOH will be given the end of the budget year report at the September meeting.
- **Accreditation**-We will receive \$25,000.00 this year for our accreditation efforts to help off set some of the cost of salaries being expended in this effort. We are meeting weekly with our consultant on Mondays and then on Friday's, there are conference calls to help us prepare. Our accreditation site visit has been scheduled for November 7th, 8th, and 9th.
- **Vacancies**-Closer to being full staffed than we have been in a very long time.
- **Door Locks**-Our twelve year-old magnetic door system has been giving a lot of problems and is to be replaced. It will become part of the County system and County IT will be operating the system instead of the health department.
- **Billing Program**-Continuing to progress with the debt set off program. Approximately \$3,800.00 has been collected through the billing program in the first quarter. This is better than anticipated and is revenue we didn't budget.
- **Senate Bill 1538**-This is the bill that would have impacted the operations of the Boards of Health. Met with Senator Bingham and Senator Preston (who introduced the bill) and our Association's lobbyist. Senator Preston agreed to withdraw the bill after the meeting. The bill had a great deal of opposition and she apparently did not fully understand the impact the bill would have. Dr. Davis had signed a letter of opposing the bill.
- **Well Program**- The Department will receive \$20,000.00 as a result of the Board passing the well rules.
- **Space Need Study**-Was completed and the consultant stated that the health department needed substantial more space to help expanding services and with what was perceived as a dysfunctional layout of existing space. This study has not been presented formally to the Commissioners.
- **County of Need**-Talking to the Office of Rural Health about our County's designation as a County of Need. For various reasons, our federal poverty rating exceeds one of the requirements necessary to qualify. There may be other ways to seek this designation and we will continue to pursue with the Office of Rural Health.

OLD BUSINESS

None

NEW BUSINESS

Strategic Plan

Barbara Jones gave each BOH a notebook of information and included a draft of the strategic plan developed by management team with facilitators from the NC School of Public Health. Ms. Jones stated that after the Board has reviewed the draft it will be submitted to Davidson Health Alliance at the end of August for community input. The draft addresses objectives for the next three and some cases four or five years. Ms. Jones stated that the plan includes twelve goals. Ms. Jones stated that identifying some of our goals came from the Community Health Assessment completed in 2005. Ms. Jones and Mr. Long reviewed the goals and objectives with the Board. Mrs. Jones stated that management staff had identified community partners that would be part of the strategic plan and asked the Board to offer any suggestions or comments on additional partners that should be included.

Mr. Long reviewed the Strategic Plan Policy with the Board. He stated that the policy requires the plan to be reviewed quarterly by the management team with an annual update to the Board. Mr. Long stated the policy provides accountability to the plan. Mr. Long stated that he would like for this to be a Board adopted policy.

MOTION

Reverend Moore made the motion to approve the Strategic Plan Policy. Dr. Peter Rogaski seconded and the motion was approved.

Kate B. Reynolds

Mr. Long reported on the Kate B. Reynolds Grant for Jen Hames who was on vacation. Mr. Long stated this grant was intended to support the Davidson Health Alliance. In order to meet the deadline the health department applied for the grant which will be used to pay for Jen's time related to Health Alliance work. The grant paperwork was sent to the Board Chair to be signed. Mr. Long stated that for the Chair to sign the paper work, a Board action would be required. He stated the grant was for a total of \$10,000.00 each year for 3 years. Mr. Long stated that Jen was already spending a lot of her time toward the Healthy Carolinian's initiative and that this is a bonus for the department to help offset her salary.

MOTION

Dr. Rogaski made the motion to adopt the Kate B. Reynolds Grant by Dr. Davis signing the charitable trust fund agreement. Mr. Buggs seconded and the motion was approved.

Local Well Rules

Darren Ceil, Environmental Health Supervisor reported that the state regional person had reviewed the rules and had indicated some changes would be necessary. Mr. Cecil also stated that Terry Pierce from DENR said that we needed to put a sunset clause in the rules. Mr. Long said the changes were just technical revisions and that the sunset clause came from recommendations among several attorneys in Raleigh. Mr. Long stated that as technical revisions it would not require a public hearing on the part of the Board.

MOTION

Mr. Corey Buggs made the motion to approve the well rule revisions. Mr. Keith Raulston seconded and the motion was approved.

Eligibility Policy Revision

Ms. Kim Frank reported that there was a major policy change needed for the Family Planning Fee policy due to an interpretation on Title X requirements. Ms. Frank stated that the department had interpreted that clients over 150% Federal Poverty Level could be denied services and the interpretation now from the state is that we cannot. Ms. Frank stated that as a result we will have to see anybody seeking services in the family planning clinic. Ms. Frank stated that a motion from the Board was needed to revise the policy by deleting 4.6 under "Procedure" (of the existing policy).

MOTION

Dr. Kathy Riggan made the motion to approve the revision on the Family Planning Clinic Eligibility & Fee Policy by deleting 4.6 under procedure. Mr. Corey Buggs seconded and the motion was approved.

Home Health Proceeds Annual Report

Mr. Long reported that the Annual Report memo draft was sent in the Board packets. This annual report is submitted as part of the agreement with the commissioners to report how the home health proceeds were used. This report includes the two projects approved by the Board (Breast Cancer Screening and Medical Ministries initiative). The Board appropriated \$10,000.00 for breast cancer screening and we have actually used around \$7500.00. Fifty women received services that they would otherwise not have had access to for a total of 69 services. That money has filled in the gap between BCCCP and the Komen Grant. The other project was providing a nurse practitioner outsourced at that Medical Ministries. Mr. Long stated that this report needed to be approved for Dr. Davis to sign and then would be submitted to the Commissioners in August.

MOTION

Reverend Lamar Moore made the motion to approve the Home Health Proceeds Annual Report. Dr. Kathy Riggan seconded and the motion was approved.

BOARD MEMBER OF PUBLIC COMMENT

Rev. Moore asked how the Shingles prevention program was going. Ms. Frank responded by saying we had ordered more vaccine but that we had not actually advertised it; it was just by people hearing from word of mouth and we were completely out of our first allotment.

FUTURE BOARD MEETING DATES

Next Board of Health will meet Tuesday, September 11, 2007 at 12:30 at the Davidson County Health Department.

MEETING ADJOURNED

Respectfully submitted,

L. Layton Long, R.S., M.S.A.
Secretary to the Board

This is a true and accurate copy of the July 10, 2007, Board of Health Minutes.

Dr. Mark Davis
Chair