

MINUTES

DAVIDSON COUNTY BOARD OF HEALTH

July 08, 2008
12:30 p.m.

BOARD MEMBERS PRESENT

Mr. Keith Raulston
Dr. Peter Rogaski
Commissioner Don Truell
Corey Buggs
Dr. Mark Hamrick
Dr. Mark Davis
Ron Kuick
Dr. Cathy Riggan
Rev. Lamar Moore

STAFF PRESENT

Ms. Terra Myers
Ms. Kim Frank
Ms. Ava Byrd
Ms. Glenyce Fulton
Ms. Cindy Harris

VISITORS PRESENT

WELCOME, INTRODUCTIONS AND ANNOUNCEMENTS

Dr. Davis opened the meeting, established a quorum and welcomed everyone.

MEETING AGENDA and CONSENT AGENDA APPROVAL

Dr. Davis asked if there were any corrections or additions to the agenda or minutes from the last meeting. Dr. Davis requested a motion for the following amendments: New Business, C will be moved in front of A, under Old Business add flu guidelines for discussion, add the Child Protection/Child Fatality report to the consent agenda.

MOTION

Dr. Rogaski made the motion to approve the Meeting Agenda and Consent Agenda as amended. Reverend Moore seconded and the motion was approved.

HEALTH DIRECTOR'S REPORT

- Presented Rod Kuick with his Board of Health training certificate and showed the BOH the certificate on the BOH training completion certificate for 2008.
- The health department was selected for a Weight Wise Program through a grant research project of UNCCH. Five counties were selected out of thirty that applied
- Tdap clinics scheduled for July 24th and July 30th. Offering clinics as opportunity for all children that didn't get immunized at the pediatrician's office.
- Davidson County was mentioned in a Durham newspaper article regarding our pilot Chlamydia project. Nancy Stout, our STD nurse, initiated the project. It was initially started with local funding but then became funded as a pilot project by the State. As a result of the data the State funded the project for the second year. Dr. Engle with the State was quoted in the newspaper article that they hoped to see the project we began going statewide
- Guilford County mid level provider contract ended this fiscal year after twenty years. We shared a provider with Guilford, Randolph and Stokes County health departments. Stokes offered to enter into the contract arrangement with the same counties and hire a provider. This arrangement did not work out as anticipated. We have filled in the gap with our part time provider carrying us through July. We do think we have something worked out with Rowan County or a locum tenens company. We will be cancelling the contract

that was initiated with Stokes County.

- The local well rules approved by the Board sunset effective July 1, 2008. Ninety out of 100 counties elected to go with State Well Rules
- Good news from the legislature-Aid to county funds budgeted for an increase of 4.8 million statewide. The Health Director's Association will be looking at the disbursement of these funds.
- No success in finding a dentist
- Made a site visit with Sandy Motley from Davidson Medical Ministries to Gaston County to look at their FQHC (Federal Qualified Health Center). An FQHC gets federal funds and can bill Medicaid and Medicare. At Gaston they have twenty-thousand uninsured or Medicaid patients enrolled in their clinic. This visit is part of an effort to identify how to meet our local primary care need.
- We lost a school nurse position in Thomasville City Schools as a result of budget cutbacks with the school system. Fortunately, we were able to place the employee in a vacant County school nurse position
- Debt Set-Off Program update-As of five billing cycles in this tax year we collected \$20,492.00. The clinic billing program also brought in an additional \$22,881.00 for a total of \$43,374.00. The clerk position that was requested in this budget has more than paid for itself
- The Medical Coder hired and funded by the regional incubator will be reviewing encounter forms and charts to make sure that we are billing appropriately and billing for everything that can be billed.
- If any of the Board would like to attend, the Institute of Government is holding a workshop in Montgomery County on Rules and Procedures for more effective meetings, Thursday, November 13th in Troy.
- Monthly reports you receive on our programs will be changing. Environmental Health Reports are the only ones changed this month.
- Have not heard anymore from ECU about the BOH training. The health director in Rowan had stated that all their members were experienced and did not indicate an interest in attending the training. Davie did express an interest in a joint training session but their health director Barry Bass transferred to Alamance County. I will talk to the Davie County interim to see if there is a desire to pursue the training.

OLD BUSINESS

Open Access-Cindy Harris gave an update on Open Access.

Report Notes: This scheduling method started May 1st in our immunization and family planning programs. Open access allows us to offer patients an appointment within 24 hours. It has been very successful in improving the show rates. The Immunization show rate before Open Access ranged from 56% to 75%. After implementation immunization clinics were showing 100% show rates. Show rates for family planning clinics, before Open Access, ranged from 46% to 66%; after Open Access 93%. Other benefits noted by staff are improved clinic flow and increased staff satisfaction, particularly with management support staff. Decreased wait time for patients which makes staff and patients happier. We completed our first Customer Service Satisfaction Survey since going to Open Access and received overwhelming positive comments from our clients. We did have a few minimal concerns from clients but we are working on those issues.

NEW BUSINESS

Eligibility Form for the Uninsured-Ms. Fulton reported that the BOH approved a grant from the Home Health proceeds last year to be used for flu vaccine for the uninsured. At the time of the Board's approval the funds were to be used to provide vaccine for those individuals that were at or below 250 % poverty level and were totally uninsured. Ms. Fulton stated that the Marketing Committee had developed a simple eligibility form for the Board's approval. *Mr. Long stated that eligibility would be determined on declaration and they would not require proof of income. Mr. Buggs suggested that the "poverty level" sentence should be taken off the form. Commissioner Truell asked if the \$5000.00 home health money would cover the flu shots for the uninsured. Ms. Frank said we just don't know because we don't know how much we will have to pay for the vaccine and we don't know how many people will seek it out knowing we have some funds for the influenza vaccine. Ms. Frank*

said we always have some older adults that don't have any insurance of any kind. Mr. Long stated we would have to stop the program if available funds ran out. Commissioner Truell said he thought it was a good program and that we should do the flu vaccine for the indigent and if we do run out money, we need to find some more.

MOTION

Dr. Riggan made a motion to approve the eligibility guideline form as presented. Dr. Rogaski seconded and the motion was approved

HIS Implementation Update-Terra Myers, Chair of the HIS Implementation group gave a brief overview of HIS. Report Notes: Davidson County is scheduled to go on HIS August 25th. The system will include electronic records which will reduce misplaced files, reduce time spent preparing and re-filing medical record. Initially there would still probably be a small paper chart because the State lab is not included in the initial run of HIS. Eventually the labs will be in our system and information will be entered electronically in order for staff to be able to order the labs electronically through the computer system. We have two staff members at a two week training and another three will go for training later. The "Accounts Receivable" will not be forwarded into the new system. *Mr. Long stated that the Friday before the 25th they are turning the old system off for all practical purposes and we will have State people here on Sunday getting the system set up to start off on Monday. We will be planning on ramping down clinic operations on that Monday. Dr. Rogaski asked if we were going to scan the paper records in. Mr. Long replied that was yet to be decided but when new clients come in the plan is to open an electronic record at that point. Dr. Rogaski said you would probably have to hire someone full time to scan all the old records into electronic records.*

Yellow Fever Vaccinations and Fees-Ava Byrd, Travel Consultation Nurse presented request for Yellow Fever vaccinations. Ms. Byrd stated that Forsyth County Health Department has, due to a staffing shortage, shut down their travel clinic. This only leaves Guilford County (providing this service in the area). Ms. Byrd stated that the State Immunization Branch has approved Davidson to become a certified site for Yellow Fever vaccinations. Ms. Byrd asked that the Board approve the implementation of the program for the vaccine. *Commissioner Truell asked if there is something special about giving the Yellow Fever shot. Ms. Byrd responded that a site must be certified by applying to the State for certification and the CDC will also get involved. Ms. Byrd stated that if we (Davidson) implement this, it will actually be advertised on the CDC's travel web-site. Dr. Rogaski wanted to know how many people requested Yellow Fever Vaccine in a calendar year. Ms. Byrd said up to 25 clients were seen but receiving the vaccine depends on where they are going. Ms. Byrd stated that Yellow Fever is usually contracted in Africa and South America. Ms. Frank stated that she had never known exactly why it was so regulated and that we had never pursued it because we thought it was limited to the distance between counties. Ms. Frank stated you could go on the CDC web-site and see what vaccines you need to go abroad but we provide consultation as a service here. Commissioner Truell asked if the vaccine was expensive. Mrs. Frank replied that the vaccine was \$88.00 a dose.*

MOTION

Commissioner Truell made the motion to approve the health department to giving the Yellow Fever vaccine. Keith Raulston seconded and the motion was approved.

Clinical Fee Revisions-Kim Frank presented new rates/increases for personal health services and increased rates for immunizations (see attached). Ms. Frank stated that the Mirena IUD was a new fee. She explained that the company had supplied some free samples but not enough for all clients who desired them. The clinic staff wanted to add Mirena to our contraception options. She suggested a charge of \$450.00 which is below the two local provider's charges but is close to Medicaid reimbursement. The sliding fee scale would be applied to this charge so patients at "zero pay" would not pay for the IUD. Mr. Frank referenced the copy of the rate revisions and explained that our current cost and suggested rate increase are listed. The Yellow Fever Vaccines' suggested charge is \$103.00 with an \$8.00 administrative charge added that make the total \$111.00. The sliding

fee scale does not apply to private purchase vaccines. Presently, vaccine administration codes are only for injectable vaccines. We now have State supplied RotaTeq vaccine which is an oral vaccine so we need to establish a rate for it. Ms. Frank pointed out to the Board that there is a little difference between Medical reimbursement for oral administration of vaccine and our suggested charge. She explained that we would like to keep our charges for oral administration the same as the established charge for injection administration. She explained that the private providers give the majority of Medicaid children their vaccines so we will not lose much revenue from the charge being less than Medicaid reimbursement. Ms. Frank pointed out that the reason for the requested increase in the listed vaccine charges is that our cost will be increased on the next order. She explained how the suggested increases were arrived: the cost of the vaccine rounded up to the nearest dollar and \$15 was added. She explained that at the time of administration \$8 would be added to each vaccine. (*Dr. Rogaski wanted to know if you we have to pay the excise tax.*) Ms. Frank stated we do pay the tax on our other vaccines but this past year was the first time we did on the flu vaccines.

MOTION

Dr. Riggan made the motion to accept the clinic fee revisions. Rev. Lamar Moore seconded and the motion was approved

FUTURE BOARD MEETING DATE

The next BOH meeting will be September 9th at 12:30 P.M. in the Davidson County Health Department Library. Mr. Long stated that at that time we will be giving the end of the year fiscal report.

PUBLIC COMMENT

None

MEETING ADJOURNED

Respectfully submitted,

L. Layton Long, R.S., M.S.A.
Secretary to the Board

This is a true and accurate copy of the July 8th, Board of Health Minutes.

Dr. Mark Davis, Chair