

MINUTES

DAVIDSON COUNTY BOARD OF HEALTH

July 11, 2017
12:30 p.m.

BOARD MEMBERS PRESENT

Ms. Rebecca Daley, Chair
Dr. Doug Cope
Mr. Dale Swicegood
Dr. Rick Gilliam
Dr. Michael Lanning
Mr. Tobin Shepherd, Vice Chair
Ms. Becky Simmons
Ms. Tammy Troublefield
Commissioner Don Truell

STAFF PRESENT

Janie Ange
Darren Cecil
Mary Lou Collett
Jen Hames
Lillian Koontz
Janna Walker
Nancy Stout
Guillermo Sandoval
Julie Bowers
Corinne Gray
Debra White

VISITORS PRESENT

Mike Newby, Asst County Attorney
Susan Bryant MSN/RN-Nursing Faculty DCCC
Debbie Harris

WELCOME

Ms. Daley called the meeting to order, established a quorum and welcomed everyone to the July 11, 2017 Board of Health meeting.

OATH OF OFFICE FOR REAPPOINTMENT TO THE BOARD OF HEALTH

Ms. Harris administered the Oath of Office for Reappointment to the Board of Health to Dr. Gilliam and Mr. Shepherd. Ms. Andrews was unable to attend today and will be sworn in at the next meeting.

MEETING AGENDA and CONSENT AGENDA

Ms. Daley requested a motion for approval of the July 11, 2017 Board of Health meeting agenda.

MOTION

Commissioner Truell made a motion to approve the meeting agenda. Mr. Shepherd seconded. The motion was approved without dissent.

Ms. Daley requested a motion to approve the consent agenda, May 2, 2017 meeting minutes, and the financial report as presented.

MOTION

Dr. Lanning made a motion to approve the consent agenda, May 2, 2017 meeting minutes, and the financial report as presented. Dr. Gilliam seconded. The motion was approved without dissent.

PUBLIC COMMENT

None

HEALTH DIRECTOR'S REPORT (Including Program Reports)

- Darren Cecil has completed graduate school
- Includes the Program Report
- Davidson County has implemented a policy that services costing greater than \$25,000 need to go through a bidding process. For the health department, this would include electronic medical records (Patagonia), lab services, etc. Prior to this policy, there was no threshold.

- Lillian has made an executive decision on how we handle the handbooks and policies – we will email policies as necessary, but will not automatically provide printed copies.
- 2017-18 county budget has been passed by the Board of County Commissioners. No major issues.

OLD BUSINESS

2017-18 Budget Update

2017-18 county budget has been passed by the Board of County Commissioners

Health Department Logo

We wanted to work on branding the health department. We got the opportunity to go online and work with a company. Upon review today of the logo, there were slight revisions made to it (“person” in the middle of logo is crooked). There is an opportunity to start putting it on everything we do and promotion us.

NEW BUSINESS

Health Department Staff Recognition

- Debra White – Hats Off to Breast Cancer skit - invited hair and nail salons to event - women talk to their stylist when receiving services and we wanted to ensure they knew about us.
- Leadership Development- Guillermo Sandoval, Julie Bowers, Corinne Gray, and Janna Walker are recent graduates.

PBB Spending

We used funds to purchase new cubicles downstairs for staff. Staff appear extremely happy about the updated work stations. Ms. Collett combined care managers, school nurses, and community health nurses. The room also got a new paint job, new lights, and new ceiling tiles.

Child Fatality Prevention Team Report

There is a new format this year- next year, the report will go to the Board of Health and county Commissioners – the Team reviews child’s deaths from the previous year – had 23 child deaths last year (motor vehicle accidents – 3; birth defects – 6; SIDS – 2; perinatal conditions – 6; accident -2; illness – 1; undetermined – 2; and cerebral cysts- 1). For Davidson County, we are focusing on boating safety (health department participated in educational events at Buddle Creek High Rock lake last month), SIDS and co-sleeping (did radio interview, mailed SIDS flyer to all day care centers and medical providers), and opioid misuse.

Mr. Shepherd asked for clarification on difference between motor vehicle accidents and “other” accidents- “other” accidents include drownings, falls, poisonings, etc.

It was asked if the hospitals provide Back to Sleep information to new parents? After some discussion, there does not appear to be any education offered. Daycare workers are required to receiving training each year. The health department has a newly trained SIDS Counselor in-house.

School Health Yearly Report

This is a state-mandated report. It includes the number of children with specific health conditions, numbers with an Individualized Education Pan (IEP), etc.

In Davidson County Schools (25 schools), there were 9,971 students encounters, of these, 911 was called on 11 cases. Out of the 9,971, 801 students had to be sent home.

In Lexington City Schools (6 schools), there were 2,451 students encounters. Of these, 911 was called on 7 times. Out of the 2,451, 550 students had to be sent home.

In Thomasville City Schools (5 schools), there were 4, 437 students encounters. Of these, 911 was called on 6 times. Out of the 4,437, 743 students had to be sent home.

Due to the openings of a new school, and cutbacks in funding, the health department will be acquiring back several schools to provide school nurse coverage. Davidson County Schools already has the worse school nurse to student ratio in the state.

Mr. Shepherd asked about a “virtual nurse” in the schools. Although tele-medicine is becoming more popular, we are not looking into that at this time.

Child Health Report Card

This was provided in their packets. The Report Card has North Carolina data and we are not able to get Davidson County level data. The report tells us where we are from year to year; are we improving or declining. We stay relatively static.

Financial Report

This budget was passed by the County Commissioners last month. The insurance rate increased by 5.7%. The Breastfeeding Peer Counselor position was cut by 17% by the state so we are hoping to staff it with a part-time employee.

Mandated/Essential Service Information

The mandated services that a local health department must *provide* are:

- Food, lodging, and institutional sanitation
- Individual on- site water supply
- Sanitary sewage collection, treatment, and disposal
- Communicable disease control
- Vital records registration

The mandated services that a local health department must *provide, Contract for, or certify as available* are:

- Adult health
- Home health
- Dental public health
- Grade A milk certification*
- Maternal health
- Child health
- Family planning
- Public health laboratory

Beginning July 3, 2017, Child Health and Maternal Health will be contracted out to the providers already offering the services. We have a new provider in-home and are now able to offer all clinics every day.

10 Essential Services of Public Health:

- Monitor health status to identify and solve community health problems.
- Diagnose and investigate health problems and health hazards in the community.
- Inform, educate, and empower people about health issues.
- Mobilize community partnerships and action to identify and solve health problems.
- Develop policies and plans that support individual and community health efforts.
- Enforce laws and regulations that protect health and ensure safety.
- Link people to needed personal health services and assure the provision of health care when otherwise unavailable.
- Assure competent public and personal health care workforce.

- Evaluate effectiveness, accessibility, and quality of personal and population-based health services.
- Research for new insights and innovation solutions to health problems.

Policy Review and Approval: 100.42 Retention and Purging of Health Department Records

The “Retention and Purging of Health Department Records” policy had two statements added:

“Davidson County Health Department has an effective agreement to comply with the Schedule for Local Health Departments Amendment- Item 21, Employee Eligibility Records dated 03/03/15.

Davidson County Health Department has an effective agreement to comply with the Schedule for Local Health Departments Amendment- Item 6, Patient Clinical Records dated 07/07/15.”

Don Truell made a motion to approve this revision. Dr. Lanning seconded. The motion was approved without dissent.

Board of Health Handbook Update

We will be streaming them and saving paper. If possible, items will be emailed instead of mailed.

Bylaws Sub-committee Meeting Date

The By-laws Sub-committee will have its next meeting on August 9, 2017 from 12:00- 1:00 at the health department. Mr. Newby will be attending.

CLOSED SESSION

Ms. Daley requested a motion to move into Closed Session to further discuss Personnel Issues in accordance with General Statute 143-318.11 (a)(6).

MOTION

Mr. Tobin Shepherd made a motion to move into Closed Session. Dr. Cope seconded. The motion was approved without dissent.

CLOSED SESSION

OPEN SESSION

Dr. Cope made a motion to return to Open Session. Ms. Simmons seconded. The motion was approved without dissent.

BOARD MEETING DATES

The Board of Health will meet next on September 12, 2017

MEETING ADJOURNED

Mr. Shepherd .made the motion to adjourn. Commissioner Truell seconded. The motion was approved without dissent.

Respectfully submitted,

Lillian Koontz, MPA, REHS
Secretary to the Board

This is a true and accurate copy of the July 11, 2017 Board of Health Minutes.

Rebecca Daley, RN, MHA, Chair