

## MINUTES

### DAVIDSON COUNTY BOARD OF HEALTH

May 09, 2006  
12:30 p.m.

#### BOARD MEMBERS PRESENT

Dr. Ed Reedy  
Dr. Peter Rogaski  
Dr. Mark Davis  
Commissioner Don Truell  
Dr. Mark Hamrick  
Mr. Keith Raulston  
Ms. Amy Greeson  
Mr. Cory Buggs

#### STAFF PRESENT

Ms. Jackie Frank  
Ms. Kim Frank  
Mr. John Hendren  
Ms. Debra Delapp

#### VISITORS PRESENT

Dr. Reedy opened the meeting, established a quorum and asked the newest Board members to introduce themselves.

#### CONSENT AGENDA

Dr. Reedy asked if there were any corrections to the March 07, 2006 minutes or amendments to the consent agenda.

#### MOTION

Dr. Davis made the motion to approve the consent agenda. Commissioner Truell seconded and the motion was approved.

#### HEALTH DIRECTOR REPORT

- Budget-was submitted, no indication the health department budget will be impacted in a substantially negative way.
- Northwest Partnership Incubator Project- the Incubator is funding Health Metrics Inc. to perform an efficiency study of our family planning clinic. Health Metrics Inc. has done these studies in several counties and efficiency and the quality of services was improved.
- Animal Control Ordinance-Commissioners have asked me to chair a committee to review the existing ordinance.
- Accreditation-moving forward with preparing for this process. Board actions/activities will also be part of the evaluation process. It appears the Board is meeting most of the standards and I will meet with Board Chair to review.
- Day Care Nurses-funded through Smart Start and took a significant funding hit in the appropriation cycle this year. Kim Frank and I appealed the decision. Preliminary indications are Smart Start is going to work to find a funding source for next fiscal year.
- Home Health Proposal-Memo from the finance director showed that the interest earnings on home health revenue for the month of March was \$7,562.00.
- Mr. Long asked John Hendren to explain the proposed software program for Environmental Health.

Mr. Hendren stated that Custom Data Processing (CDP) is a web based inspection system. Environmental Health is currently using the HSIS system which has limited capability. The CDP system would handle all information in the food and lodging program using computer tablets. This system is capable of putting the whole grade sheet on the web page for public view. The county attorney has the contract looking it over.

- Electronic Records-Kim Frank has been chairing the electronic medical records committee for the health department. Our desire was to move toward our own system and replace the outdated HSIS. Currently, the state is the closest it has been to acquiring a replacement for HSIS. The HSIS is an antiquated system limping along and is the “point of the funnel” in terms of ability to receive data. No decisions will be made on an electronic records system for the health department until we see if the state is going to move forward on the HIS project. If the state moves forward with the HIS project, the program should have electronic medical records and there will not be a need for us to spend money on software from a private vendor.
- Healthy Carolinians-Three work groups (Mental Health, Primary Care Access and Chronic Disease Management) are continuing to meet to put action plans together for the Healthy Carolinians application due June 8<sup>th</sup>. The larger steering committee will be meeting at Lexington Memorial Hospital May the 22<sup>nd</sup> to form an action plan and mission statement.
- Pandemic Flu movie to be aired on ABC May 9<sup>th</sup> at 8:00 P.M.
- Give Kids a Smile-75% of local dental professionals in February participated and provided dental exams and sealants for 3<sup>rd</sup> grade children.

## **OLD BUSINESS**

*No old business*

## **NEW BUSINESS**

### ***Smoking Policy***

Mr. Long stated that for accreditation, the health department must demonstrate an effort to prohibit smoking around the building the maximum distance allowed by law; 50 feet. Mr. Long stated the smoking policy committee had made a recommendation of 25 feet and the Board could extend it to 50 feet. Dr. Reedy stated that 25 feet should be enough to prevent clients from having to pass through smoke, or prevent it from entering the buildings to which other Board members concurred.

Mr. Long stated that there were three options for addressing the smoking issue: The Commissioners could adopt an ordinance, the BOH can adopt a rule, or the BOH can adopt a policy. A draft departmental smoking policy was discussed. The draft policy includes these main provisions: A designated area out of public view for employees 25 feet from any building entrance and clients cannot smoke within 25 ft. of any building entrance.

## **MOTION**

Dr. Rogaski made the motion to approve the smoking policy for the health department as submitted. There was no further discussion. Dr. Hamrick seconded and the motion was approved.

### ***Meth Lab***

The Environmental Health Sub-Committee presented a motion regarding how Environmental Health will deal with these labs. The motion provides that Environmental Health will enter these labs, once cleared by law enforcement, in order to verify completion of required decontamination. Mr. Hendren stated the problem with Environmental Health inspecting after a methamphetamine clean up, is that the health department could be liable if any methamphetamine residual was left after decontamination was approved.

## **MOTION**

Dr. Reedy called for a vote on the motion presented by the sub-committee. The motion reads as follows: That Environmental Health, for the purpose of carrying out the provisions of 10A NCAC 41D, perform a visual pre and post inspection of dwellings identified as meth labs in order to verify compliance with decontamination requirements.

The motion from the committee was approved.

### ***Prenatal Policy***

Mr. Long requested that the General Health Services Sub-Committee (Dr. Ed Reedy, Tammy Hedrick, Dr. Peter Rogaski and Rev. Lamar Moore) work with him, Kim Frank, Cindy Harris on changes to the prenatal policy necessary to meet state requirements. The revised policy will be brought back to the BOH for their approval.

### ***Home Health Proceeds Proposals***

#### ***Davidson Medical Ministries***

Dr. Reedy stated that Sandy Motley of Davidson Medical Ministries sent a letter to him and Mr. Long requesting \$50,000.00 from the Home Health Fund to enhance services provided to the uninsured. Dr. Reddy stated that what we would like to propose that the health department look into hiring a nurse practitioner or PA to work out a collaboration that will benefit the health department and at the same time would also serve the uninsured population. Dr. Reedy and Mr. Long will meet with Sandy Motley to discuss further.

### ***BCCCP***

Debra Delapp, RN spoke to the Board about her project request for the home health funds. Ms. Debra Delapp is the coordinator of the Women's Clinical Services and mainly works in the BCCCP (Breast, Cervical, Cancer and Control Program). This program has state and county funds but the amount of money received doesn't cover all the women seen in the clinic. Ms. Delapp stated that 181 women were seen last year in the 40-64 age group. The state has changed the targeted eligibility age group to 50-64. Ms. Delapp said that by age 50, some of the women were in the advanced stage of cancer. She asked the Board to consider a \$10,000.00 allocation of funds to fill in the gap of the 40-49 year age women to pay for mammograms and other needed services related to breast cancer. There are 36 women on the waiting list to be seen this year and not enough funds to provide services. These women do not have Medicaid, Medicare or insurance. Ms. Delapp stated that with the Susan Komen grant and approval of this request, there should be sufficient funds to meet the need.

Mr. Truell asked that out of the 181 women seen at the health department last year, how many were seen from the age group 40 to 49. Ms. Delapp replied that around half were at this age group.

Amy Greeson stated that she could not say how many clients she had seen in their thirties and forties facing this problem. Ms. Greeson asked if the \$10,000.00 would be enough to get through the year even with the Komen money. Ms. Delapp answered by saying the State does allow 25% of the money to be used under special circumstances no matter what their age if they qualify financially. Ms. Frank stated it may not be enough money for a year but this was a first attempt to address the problem and we may come back later for an additional request.

Mr. Truell asked what kind of restrictions were on the home health money. Dr. Reedy stated that the funds must be used within the scope of what the health department does or could do anyway.

**MOTION**

Mr. Truell made the motion to allocate \$10,000.00 of the Home Health funds to BCCCP as needed. Ms. Greeson seconded and the motion was approved.

**PUBLIC COMMENT**

None

**FUTURE BOARD MEETING DATES**

Next Board of Health will meet Tuesday, July 11<sup>th</sup>, 2006

**MEETING ADJOURNED**

Respectfully submitted,

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**L. Layton Long, R.S., M.S.A.**  
**Secretary to the Board**

This is a true and accurate copy of the May 9<sup>th</sup> 2006, Board of Health Minutes.

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**Dr. Ed Reedy, Chair**