

MINUTES

DAVIDSON COUNTY BOARD OF HEALTH

May 05, 2009
12:30 p.m.

BOARD MEMBERS PRESENT

Rod Kcuik
Ms. Alice Gray
Dr. Peter Rogaski
Dr. Mark Hamrick
Dr. Mark Davis
Dr. Cathy Riggan
Commissioner Don Truell
Rev. Lamar Moore
Ms. Kim Smith
Mr. Keith Raulston
Mr. Corey Buggs

STAFF PRESENT

Ms. Jackie Frank
Ms. Janie Ange
Barbara Jones
Ms. Kim Frank
Darren Cecil
John Hendren

VISITORS PRESENT

Mike Newby, Asst. County Attorney

WELCOME, INTRODUCTIONS AND ANNOUNCEMENTS

Dr. Davis opened the meeting, established a quorum, welcomed everyone and introduced Mike Newby, Assistant County Attorney assigned to the health department for legal matters.

MEETING AGENDA and CONSENT AGENDA APPROVAL

Dr. Davis asked if there were any additions that needed to be made to the agenda or corrections to the minutes from the last meeting.

It was noted that Dr. Cathy Riggan's name was left off the Board of Health minutes for March 3rd but was corrected prior to the May 5th Board of Health meeting.

MOTION

Keith Raulston made the motion to approve the meeting agenda and consent agenda for May 5, 2009. Dr. Rogaski seconded and the motion was approved.

HEALTH DIRECTOR'S REPORT

- **Swine Flu-** Shared CDC Swine Flu information with the Board. Have been busy with updates, conference phone calls from 11:30 -12:30 daily, blast faxing to medical providers, continuous meetings and working fairly long hours. Getting information to schools and interim guidance for clinicians on testing or not testing. After receiving a telephone call at 11:50 P.M Saturday night that a truck was en route here with a SNS stock pile allotment, health department staff, EMS and maintenance staff came in to work and unloaded the truck supplies. Everything went smoothly and we were all able to leave the office at 3:30 A.M. Flu information from the CDC is kept current on County web site in English and Spanish. Attended School Board meeting Monday night with Gwen Yates and updated the Board on CDC Swine Flu information. At present testing is limited to only people who have been hospitalized

with respiratory flu symptoms or those who have had close contact to a diagnosed person or cluster of people having the flu. Reported 403 cases in US; 1,024 worldwide in 24 countries and one confirmed case in Onslow County; stats changing frequently. Proactive stance taken for safe measures

- **Sanitarian Bill**-Have been actively involved in working with Senator Stan Bingham to get the sanitarian law revised. The bill has been heard and has passed the Senate Health committee and will hopefully be heard next week in the Senate Finance Committee.
- **Smoking Bill**- Legislature is very close to passing a somewhat watered down version of the original smoking bill.
- **WIC Space**-Have been working with the Office of Rural Health architect and County maintenance on a floor plan to create more space for WIC
- **CSC**- Commissioners approved new CSC Medicaid funded position; no county dollars involved
- **HIS Update**- Coordinated and hosted a statewide HIS teleconference out of the health education room. Broadcasted to 31 sites across the state. Pilot counties talked about their experiences and issues they are having with HIS.
- **State Budget Bill**- Bad news in the Senate budget for public health departments in the state. We don't know what they (Legislature) will come out with in the end. Currently accreditation is unfunded as well as the Incubator program. There are two staff hired regionally in the Incubator and we are trying to make provisions for them if funding is not reinstated. Also, there is concern from the Health Directors Association about a "special provision" inserted into the Senate budget bill. This provision changes how the state funds local health departments. No one knows the impact it will have but it could be significant. Commissioner Larry Potts placed a resolution opposing the provision at the last Commissioners meeting.

OLD BUSINESS

Joint Board Training with Guilford County – Update

Mr. Long stated for a reminder the joint Boards of Health training will be on Saturday, July 18th from 10:00 A.M till 2:00 P.M. at the Health/DSS building in Greensboro located at 1203 Maple Street. Those attending from our Board will be the following: Alice Gray, Rev. Moore, Dr. Mark Davis and Layton Long. Mr. Long stated this meeting has been coordinated through Guilford County and East Carolina University. This meeting should assist in meeting accreditation requirements.

Home Health Proceeds - Update

Dr. Davis stated he wanted to make sure that everyone understood the motion made at the last Board's meeting. A home health interest report was handed out to the Board as an update. Janie Ange presented a PowerPoint of home health proceeds used for projects this fiscal year and reviewed the current funding levels and commitments. (*March 3rd meeting motion: Rev. Moore made the motion to allow the health department to preserve funding for the physician extender position and to use any Home Health monies presently budgeted if necessary for this fiscal year: Dr. Rogaski seconded and the motion was approved.*). Dr. Hamrick stated if we (the Board) made a commitment to the physician's extender, we don't need to do anything else. Mr. Long said at this point a motion was needed for him and to give staff a clear directive.

MOTION

Mr. Raulston made the motion to continue to fund the physician's extender and there would not be any further encumbrances for any of the other projects (using home health proceeds). Dr. Riggan seconded and the motion was approved.

NEW BUSINESS

Environmental Health Fees – Darren Cecil

Mr. Long stated he would like to give Darren credit for doing a very thorough, extensive comparison of different county's environmental health fees.

Darren Cecil presented a PowerPoint of environmental health fees. Mr. Cecil said that they were trying to get their fees consistent with other county's fees. *Mr. Long stated he had asked environmental health to revisit their fees every other year to stay in sync with other counties.*

MOTION

Rev. Moore made the motion to accept the fees that Environmental Health presented. Dr. Riggan seconded and the motion was approved

Red Flag Regulations-Layton Long, Barbara Jones, Mike Newby

Mr. Long stated that the Federal government enacted legislation requiring agencies that hold credit accounts to adopt a policy addressing identity theft. He stated that a policy template had been provided by the Institute of Government to all health departments. Mr. Long stated that after legal review by Chuck Frye, County Attorney and Mike Newby some of the wording on the template was modified for the health department. Mr. Newby stated this regulation is the Federal Government's response to identity theft and what the regulations does is put the burden to notify of identity theft or attempted identity theft on businesses that maintain customer's accounts which is why the health department has to adopt this policy. Mr. Newby said the regulations had three components. Mr. Newby explained the first component is the agency or business has to have a protocol in place to identify "red flags" (appearances of identity theft attempts), secondly you have to determine or access the nature of the risk, and third the agency has to respond to the risk/consumer of any identify fraud. Mr. Newby said Mr. Long will be making the decision to notify the consumer or notify law enforcement. Mr. Newby stated the regulation in front of you is a slight variation of the School of Government's template. Mr. Long said the language was tweaked to give enough flexibility to make decisions without having a conflict with confidentiality and HIPAA requirements. Mr. Newby said some of the other County departments will be exploring this issue and adopting the regulation tailored more to their departments.

MOTION

Corey Buggs made the motion to adopt the Red Flag Regulations. Dr. Riggan seconded the motion and the motion was approved.

Access to Primary Care Presentation/Discussion – Layton Long

Mr. Long said he was requesting direction from the Board on the continuing problem of uninsured residents. He stated that Medical Ministries is struggling financially and continuing to reduce existing services as a result of the poor economy. Mr. Long stated that we (the health department with community partners) have been accepted into the Management Academy to develop a community business plan on this issue. Mr. Long said that he had asked Dr. Davis if he, at the Board's direction, would participate in a meeting through the County Manager's office that would include County Manager Robert Hyatt, hospital CEOs, Sandy Motley, board chairs of these organizations, and Commissioner Truell. Mr. Long said that his hope is to have the key community players that have a vested interest in the access issue at this meeting to initiate writing a community plan rather than each entity doing their own separate planning. *Dr. Rogaski stated when you do treat these folks and you donate your time there is not enough resources and that has to be part of the equation. There is no point in saying I will see you for free, this does not get the medicine they need in the situation because the \$4.00 stuff isn't the answer.*

MOTION

Reverend Moore so moved to endorse a meeting of the key players (to include Dr. Davis for the Board) for access to primary care. Dr. Rogaski seconded and the motion was approved.

Visit Verification Policy – Barbara Jones

Ms. Jones stated the policy presented was a component of the original Patient Identity-Medical Record Policy which the Board approved at an earlier meeting. She stated that before the Board is a request to remove the visit verification information from the previously approved Patient Identity Policy and make two separate policies. Mrs. Jones stated that this change will make it easier for staff as it has been difficult for them to locate the information needed to complete visit verification notes. The only new information included in this policy is contained in 4.4 - 4.6 which describes how staff completes the visit verification form. The Patient Identity Policy presented in the consent agenda today is a revision deleting the visit verification information which is being moved to this policy. *(Mr. Long clarified that there is no difference in the information contained in the original policy approved by the Board – we are simply putting the information in two policies.)*

MOTION

Dr. Rogaski made the motion to adopt the Visit Verification Policy as presented. Dr. Riggan seconded and the motion was approved.

Annual Child Fatality Team Report – Kim Frank

Ms. Frank stated that Department of Social Services and the Child Fatality Prevention Team (CFPT) are required to give the Board of Health, DSS Board and the Commissioners a report on an annual basis. We are also mandated in this County to have both the Community Child Protection Team and Child Fatality Team whose sole responsibility is to identify deficiencies and gaps in resources for developing plans to address conditions that compromise the safety and well-being of children. She stated that the Child Fatality Prevention Team is the responsibility of the health department and reviews all child deaths under eighteen that occur in our county. She further explained that both teams operate as one multi-disciplinary team. The CFPT subcommittee reviews the death certificates and decides which deaths should be reviewed by the full team. Mrs. Frank stated that the teams are required to meet at least quarterly and case reviews are done in closed session, as required by law. At the end of Ms. Frank’s report she showed a video that included a local teen that had been involved in a vehicle accident that resulted in the death of his best friend. The young man was charged with manslaughter and had to do community service which included this video which was produced by a Randolph County Community College student as a project.

FUTURE BOARD MEETING DATES

Next Board of Health will meet Tuesday, July 7th, 2009 at 12:30

MEETING ADJOURNED

Respectfully submitted,

L. Layton Long, R.S., M.S.A.
Secretary to the Board

This is a true and accurate copy of the May 5th, 2009 Board of Health Minutes.

Dr. Mark Davis, Chair