

MINUTES

DAVIDSON COUNTY BOARD OF HEALTH

May 2, 2017
12:30 p.m.

BOARD MEMBERS PRESENT

Ms. Jana Andrews
Dr. Doug Cope
Ms. Rebecca Daley
Dr. Rick Gilliam
Dr. Michael Lanning
Mr. Tobin Shepherd, Vice Chair
Ms. Becky Simmons
Ms. Tammy Troublefield
Commissioner Don Truell
Dr. Rob Williams

STAFF PRESENT

Janie Ange
Darren Cecil
Mary Lou Collett
Jen Hames
Lillian Koontz
Nancy Rosier
Nancy Stout
Janna Walker

VISITORS PRESENT

Mike Newby, Asst. County Attorney
Susan Bryant MSN/RN – Nursing Faculty DCCC

WELCOME

Ms. Becky Daley called the meeting to order, established a quorum and welcomed everyone to the May 2, 2017 Board of Health meeting.

MEETING AGENDA and CONSENT AGENDA

Ms. Becky Daley requested a motion for approval of the May 2, 2017 Board of Health meeting agenda.

MOTION

Mr. Tobin Shepherd a motion to approve the meeting agenda. Dr. Doug Cope seconded and the motion was approved without dissent.

Ms. Becky Daley requested a motion to approve the consent agenda, March 7, 2017 Meeting Minutes with the correction of two typographical errors, March 7, 2017 Closed Session Meeting Minutes and the financial reports as presented.

MOTION

Ms. Jana Andrews made a motion to approve the consent agenda, March 7, 2017 Meeting Minutes with the correction of two typographical errors, March 7, 2017 Closed Session Meeting Minutes and the financial reports as presented. Dr. Michael Lanning seconded and the motion was approved without dissent.

PUBLIC COMMENT

None

HEALTH DIRECTOR'S REPORT (Including Program Reports)

Ms. Koontz mentioned the Health Directors report was included in the Board's packets she would be happy to answer any questions. In addition Ms. Koontz shared with the Board Ms. Mary Lou Collett has brought her an idea of the possibility of having a staff stretch break in the morning and afternoon for staff that sit at their computer. At 10:00 and 3:00 a reminder would be sent to staff to have a chance to get up and move. May develop a policy regarding this for activity credit with Accreditation. The Board agreed this was a good idea.

Ms. Koontz mentioned some of the items on the health director report highlights would be discussed later in the meeting but additionally she wanted to make the Board aware the rabies clinic was held Saturday and fewer than

200 vaccines were given. Also Ms. Koontz has had discussions with Mr. Darren Cecil and is trying to get more details about a fatality at the rabies clinic. The dog was examined by Dr. Hedrick and was found to have a very bad case of heartworms.

NEW BUSINESS

Health Department Staff Recognition

Ms. Daley recognized Ms. Janie Ange for her submission of the health department budget and once again did an amazing job. The County Managers office reported her budget was error free, spot on and received no edits. Ms. Ange thought outside the box to accommodate cuts in funding from the State to continue to provide excellent care to customers and clients. The comments from the Assistant County Manager were all very positive and appreciative for the quality of work submitted by Ms. Ange.

Ms. Daley recognized Ms. Mary Lou Collett and Ms. Jen Hames for organizing and working the 3-day Speedway to Healthy event. This event took a lot of man hours to setup, sponsor and run the event and also to take it down. The staff adjusted to the buses arriving late with ease with over 1,900 4th graders from Thomasville City School and all of the Davidson County Schools attended. Goodie bags were delivered to the 4th graders that included a DCHD water bottle, toothbrush and toothpaste kit, and health department service brochure and community resource guide. Ms. Collett and Ms. Hames worked extremely hard to coordinate the staffing of all of the stations in paring Health Department staff with volunteers. Many were asking as they were leaving if they were going to be doing this event again. Ms. Daley mentioned she attended the event one morning and could tell this event was very well organized and she felt it was a neat and cute learning opportunity for kids as they went from station to station throughout the whole body.

Ms. Daley Thanked Ms. Ange, Ms. Collett and Ms. Hames for their hard work.

Ms. Daley recognized Nancy Rosier on her retirement June 29th and thanked Ms. Rosier for her hard work and help she has provided individually as Board members or to the Board as a whole. Ms. Daley wished Ms. Rosier the best in her retirement.

The Board applauded Ms. Ange, Ms. Collett, Ms. Hames and Ms. Rosier for their contributions to the Health Department and hard work.

Expiring Board Terms

Ms. Koontz mentioned after today's meeting and prior to next Board of Health meeting there are three Board of Health member terms expiring; Ms. Jana Andrews, Mr. Tobin Shepherd and Dr. Rick Gilliam. Ms. Koontz thanked them for agreeing to continue on the Board. The reappointment approvals will be on the County Commissioners May 9th agenda and on approval Board of Commissioners Clerk Debbie Harris will administer the reappointment oath at the July 11th Board of Health meeting.

Ms. Koontz noted Dr. Michael Lanning Board of Health term expires in August 2017 and Ms. Daley's Board of Health term expires in October 2017. Ms. Koontz commented because there is Board of Health meeting in between the term expirations she will discuss with Ms. Harris and affirm how she would like handle the reappointments.

100th Anniversary Wrap Up Meeting and New Logo

Ms. Hames informed the Board the new Health Department logo needs a little more tweaking. The Marketing Committee sent it out to staff as a competition if they would like to submit ideas for a logo. Bits and pieces were taken from submitted logos to create a draft design but was found to be almost identical to Davidson Pediatrics with the same colors and background. Ms. Hames mentioned they will be discussing with a person who does logo about the copyright and finalizing the logo design.

Ms. Koontz commented when we get the new logo we will transform where we have been using the 100th Anniversary logo to the new logo on letterhead and other things throughout the Health Department.

Ms. Hames stated May of 2016 was the 100th Anniversary of the health department and was celebrated through April 2017 including:

- The kickoff on May 31st from 4:30-6:00 p.m. in the health education room, with an open house. included past/current staff slide show
- 100th Anniversary Banner hung in the 1st floor lobby
- 100th Anniversary on digital sign
- September reserved the glass showcase at the Lexington Public Library to display vintage public health items
- Additional dress down the first work day of each month in recognition for all the work staff does
- Purchased 100th Anniversary logo lanyards for staff
- 100th Anniversary logo sign on the Health Ed Room Podium
- 100th Anniversary Bulletin Board Display
- Thomasville Fire Department Informational newsletters forwarded to staff every month
- Collected school supplies for Community in Schools in August providing for all three school systems
- September -Health snacks (apple sauce, raisins, goldfish) to go, Health Department services brochure and community resource guide for clients. Healthy snacks were provided for staff in the Health Ed room.
- October – Canned food drive exceeded the goal of 100 cans divided Pastor’s Pantry and Cooperative Community Ministry in Thomasville
- November – Early Bird 5K event every participant received a packet included was a t with the 100th Anniversary logo on the front and Health Department accomplishments of the past century on the back.
- December – Healthy options were included at the Staff Christmas party
- March - Provided the Thomasville Fire Department Informational newsletters to staff
- April is Public Health Month in combination with the 100th Anniversary the Employee Appreciation Luncheon was held to thank the staff for their hard work over the past year.

2017-18 Program Plan Outline

Ms. Hames explained that the Program Plan Outline is updated annually and identifies the programs offered by the health department, the legal need for those programs, program goals, eligibility requirements, and the services and activities designed to reach the goal. The Program Plan is an excellent resource and is available on the DCHD website.

Ms. Hames provided a PowerPoint overview of the programs that had changes to the Board members. Ms. Hames explained most of the changes were number changes and clarifications of programs and eligibility.

MOTION

Dr. Michael Lanning a motion to approve the 2017-18 Program Plan Outline as presented. Mr. Tobin Shepherd seconded and the motion was approved without dissent.

Proposed Fee Change for Medication Administration Class

Ms. Collett explained the Health Department provides the Arc with medication administration classes. The Arc is in need of additional training classes other than the group setting. To give Arc the opportunity to pay per person for the new individuals would enable the new hires to start working sooner. This was currently added as contract addendum to pay \$25.00 per person for the training. Next year’s agreement will include both options of \$25.00 per person or the \$100.00 group setting for the Arc whichever would be beneficial to them as far as cost.

MOTION

Dr. Doug Cope a motion to approve the Proposed Fee Change for Medication Administration Class. Dr. Michael Lanning seconded and the motion was approved without dissent.

Policy Review & Approval: 100.14 Workforce Development and 100.23 Public Comment

Ms. Nancy Stout advised the Board one minor change was made to the Workforce Development policy. We clarified that we use a modified State Personnel job description form which includes a statement that employees will be required to perform other duties as assigned by their supervisors. We also added a statement indicating employees are required to participate in emergency response activities. After reviewing the Public Comment policy, the executive team made no changes.

MOTION

Mr. Tobin Shepherd made a motion to approve the 100.14 Work Development and 100.23 Public Comment. Ms. Jana Andrews seconded and the motion was approved without dissent.

Legislative Update

Ms. Koontz shared up-to-date legislative items regarding public health. Information is received almost weekly of the things they are watching sort of action items but she group them together in categories she felt the Board would like to hear about. In regards to Opioid issue that we are currently facing in North Carolina there are several different Bills sponsored by Senator Cathy Dunn and Representative Larry Potts being introduced, including the STOP Act Strengthen Opioid Misuse Prevention Act – House Bill 243/Senate Bill 175. House Bill 738 Opioid Prescriptions and Treatment Opt Out Act to develop a form and make it available at all physicians' offices where people are told they being prescribed opioids. House Bill 778 Opioid Misuse Prevention authorizes the Legislative Research Commission to study effective evidence-based strategies for preventing opioid misuse and overdoses. Wilmington is the center of opioid abuse in North Carolina having the most overdoses and no one has been able to put their finger on the problem. House Bill 324 is a Pilot Project to Treat Opiate Overdose to address the needs of opiate overdose victims in Wilmington. House Bill 766 amend the DWI to include controlled substances driving while impaired and driving while impaired in a commercial vehicle to include specified amounts of certain controlled substances.

Environmental Health related bills

- House and Senate - Body art regulation changes – a permit is needed for piercing anything other than ear lobes.
- House Bill 259 - Dispense raw milk and raw milk products to a person who owns or partially owns a lactating animal.
- House and Senate - To study the hexavalent chromium in ground water – adverse impacts on drinking water of residents near facilities that do coal combustion.
- House Bill 598 - Swimming Pool Electricity Safety Act
- House Bill 825 – Protect North Carolina children from Lead exposer – require certain public schools and child care facilities to test the drinking water for the presence of lead
- Restaurants to use Outdoor Grills
- Update the rabies control law to follow the compendium
- Regulatory and Reform Act electrical inspection of wells

Safety and Tobacco

- Allow certain exemptions to the helmet law on motorcycles
- House Bill 336 – Allow limited license drivers to drive after 9:00PM if it pertains to a school event
- Raising the minimum age of access to tobacco products to age 21 with exceptions for active military
- Regulate the display of tobacco products so it is not so appealing

Children

- Children regarding healthy foods in our school systems
- Provide Toxic Free Kids Act –Prohibit the sale of children products containing Bisphenol A (BPA)

- Medicaid expansion health care is going out there in a lot of different ways gathering information as what the desire is in North Carolina.

Ms. Koontz mentioned this was a lot of information being watched by public health that could impact our department. She noted this is an ongoing process and she would notify the Board of updates until the session is over.

Board of Health Handbooks Update

Ms. Rosier thanked the Board for returning their handbooks to be updated. After updates are made, the handbooks will be returned during the July meeting.

CLOSED SESSION

Ms. Daley requested a motion to move into Closed Session to discuss Personnel Issues in accordance with General Statute 143-318.11(a)(6).

MOTION

Mr. Tobin Shepherd made a motion to move into Closed Session. Dr. Michael Lanning seconded and the motion was approved without dissent.

CLOSED SESSION

OPEN SESSION

Mr. Shepherd made a motion to return to Open Session. Dr. Lanning seconded and the motion was approved without dissent.

BOARD MEETING DATES

The Board of Health will meet next on July 11, 2017

MEETING ADJOURNED

Ms. Andrews made the motion to adjourn. Mr. Shepherd seconded the motion and the motion was approved without dissent.

Respectfully submitted,

Lillian Koontz, MPA, REHS
Secretary to the Board

This is a true and accurate copy of the May 2, 2017 Board of Health Minutes.

Rebecca Daley, RN, MHA, Chair