

MINUTES

DAVIDSON COUNTY BOARD OF HEALTH SPECIAL MEETING September 25, 2015 12:30 p.m.

BOARD MEMBERS PRESENT

Ms. Jana Andrews
Dr. Doug Cope
Ms. Becky Daley, Chair
Ms. Alice Gray
Dr. Cathy Riggan
Mr. Tobin Shepherd, Vice Chair
Ms. Becky Simmons
Mr. Dale Swicegood

STAFF PRESENT

Janie Ange
Darren Cecil
Mary Lou Collett
Karen Copley
Jen Hames
Jean Hamilton
Barbara Hedrick
Nancy Rosier
Nancy Stout
Catherine Warren

VISITORS PRESENT

Mike Newby, Asst. County Attorney
Debbie Harris, Commissioners Board Clerk

WELCOME

Ms. Becky Daley called the meeting to order, established a quorum, and welcomed everyone to the September 25, 2015 Board of Health Special meeting.

MEETING AGENDA and CONSENT AGENDA

Ms. Daley asked for approval of the meeting agenda as presented.

MOTION

Mr. Tobin Shepherd made a motion to approve the items on the meeting agenda as presented. Dr. Cathy Riggan seconded and the motion was approved without dissent.

Ms. Daley stated Monecia Thomas has submitted her resignation as the Davidson County Health Director, a motion is requested to accept the resignation or if the Board has any discussion the Board will go in to closed session.

MOTION

Dr. Doug Cope made a motion to accept Monecia Thomas resignation as Davidson County Health Director. Mr. Dale Swicegood seconded and the motion was approved without dissent.

Ms. Daley stated with the resignation being accepted the Board needs to move to appoint an interim Health Director during this time of transition.

MOTION

Mr. Tobin Shepherd made a motion to nominate Darren Cecil as Interim Health Director during this time of transition. Dr. Doug Cope seconded and the motion was approved without dissent.

Darren Cecil accepted the nomination as Interim Health Director. Davidson County Commissioners Board Clerk Debbie Harris administered the oath of office to Darren Cecil as the Davidson County Interim Health Director.

Ms. Daley Thanked Mr. Cecil for accepting the Interim Health Director position and she felt she could speak for the rest of the Board members that anything Mr. Cecil needs from the Board he would have their support and they would assist him in anything he needed them too.

Ms. Daley also asked the members of the Executive Team, Expanded Executive Team and other health department staff members to offer Mr. Cecil their assistance and support.

Ms. Daley explained a letter will be sent out to health department staff later today to let them know of Ms. Thomas' resignation and the appointment of Mr. Cecil as the Interim Health Director.

Ms. Daley asked the Board what is their desire regarding the reviewing and revising the health director job description as the Boards next step in moving forward with the search.

Mr. Tobin Shepherd asked if the Board had any personnel subcommittee that is already established.

Ms. Daley asked if that would fall under the performance evaluation committee or will it be a different subcommittee.

Mr. Newby answered it would be a different subcommittee.

Mr. Tobin suggested appointing a job description review committee with two to three Board members.

Ms. Daley stated she would serve on the job description review committee and asked for other volunteers. Ms. Andrews and Ms. Simmons volunteered. Ms. Daley stated after the job description review committee meets to review the health director job description they will report back to the Board at the November 3rd Board of Health Meeting and will begin the search if it is the Board's wishes at that time.

BOARD MEETING DATES

The Board of Health will meet Tuesday, November 3, 2015 at 12:30.

MEETING ADJOURNED

Dr. Cathy Riggan made a motion to adjourn. Mr. Tobin Shepherd seconded and the motion was approved without dissent

Respectfully submitted,

Darren Cecil
Secretary to the Board

This is a true and accurate copy of the September 25, 2015 Board of Health Minutes.

Rebecca Daley, RN, MHA, Chair